

Hermantown Parent Teacher Organization
Sunday, August 21, 2021
4:00 PM Cyndi Frick's Residence

Aug 21, 2022 Meeting Minutes

1. **Welcome and Introductions:** Attendees - Jamie Wentzel; Trista Swanson; Julie Lenz; Cyndi Frick; Moriah Mattevi; Tonya Gajeski
2. **Review of May's Meeting Minutes:**
3. **Treasurer's Report**
 - a. **Funding Requests:** None
 - b. **21-22 End of Year budget:** \$44,951 in account
 - c. **2022-2023 Budget Review/approval:** Removed battle of the books. Set up priority 2 account for Wolf Ridge Fund (\$1200 for scholarships). Increase in super teacher licence fee. Raise Ed Challenge goal to . Decreased priority 3 grade level funds, add funds for reading and math interventions. Julie to communicate these changes and ask that individual teachers make requests for larger ticket items. Use Seesaw to communicate re Boxtops and Hawkwear. Teacher requests for funds or reimbursements are due to the PTO by 5/18.
4. **Principal Updates**
 - a. **Fall plans/updates:** Gretchen is looking into yearbooks. Office can help with Ed Challenge. Admin building possibly to change location. PTO agreeing to start building funds for new playground. Add note in ed challenge fund letter to specify donations for playground. PTO is hoping to save \$5k/year.
5. **Old Business**
 - a. **National Night Out** Low turnout. Sold some old merch, low online sales that night. Reviewed use of QR code and business cards at events for ease of ordering. Talked about possibly ordering hats/bags/waterbottles at some point to sell at events- remainder of items remain online.
 - b. **New Hawkwear Sales moving forward**
 - i. **What to do with the rest of existing merchandise** Vote approved to use as gifts and prizes for student and staff events.
6. **New Business**
 - a. **Ed Challenge:**
 - i. Who is on the committee? Moriah-lead, Jen R, volunteer parents (using google form that Moriah will create and Jamie will send), Trista- prizes, Tonya and Trista assist with counting as well. Sue/office to help as last year with collection of funds.
 - ii. Who will stuff envelopes and get tests ready? Moriah, volunteers, Julie to help facilitate test printing and distribution.
 - iii. Dates: Ed challenge 10/5-10/19; print/stuff business donation requests 9/12 and 9/14- send on 9/14. Jen R to send draft of big envelopes to group for approval so they can be ordered. Counting dates 10/12 and 10/19. Moriah to check video from last year- make new one if needed.

- iv. To Do: Update business contact list (board will Purchase envelopes; Letters for businesses (Prizes and Donations); Tests for each grade; Prizes for fundraisers; ask for business donations

b. 2022-2023 Board/Chair Renewals: Cyndi to modify list

- 7. **Treasurer meeting at the bank date (Was this discussed?)**
- 8. **Ideas/Suggestions?** Add short 5-10 minute social time to meeting to help attendees feel connected- approved. Put together grade level school supply packets to sell next fall-rejected.
- 9. **2022-20223 PTO Meetings (determine meeting dates)**
 - a. September: 9/22 Th
 - b. October: 10/25 T
 - c. November: 11/17 Th
 - d. December: NO MEETING
 - e. January: 1/19 Th
 - f. February: 2/23 Th
 - g. March: 3/21 T
 - h. April: 4/20 Th
 - i. May: 5/25 Th

10. Adjourn: Approved